**Thematic Program 2019 Proposal**

**Cover Sheet**

**Program Information**

|  |  |
| --- | --- |
| Title |  |
| Period |  |

**Information about the Proposer**

|  |  |
| --- | --- |
| Name |  |
| Affiliation |  |
| Address |  |
| TEL |  |
| Email |  |

**Number of Invited Long-term Stay Researchers**

|  |  |
| --- | --- |
| Long-term stay (researchers who will stay for at least 3 weeks) |  |

**Number of Invited Short-term Stay Researchers**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Overseas | Domestic | Sum |
| Short-term stay |  |  |  |

**Requested Budget (JPY)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Overseas | Domestic | Sum |
| Travel |  |  |  |
| Accommodation |  |  |  |
| Other | | |  |
| Total | | |  |

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| **INSTRUCTIONS (cover sheet)**  The cover sheet includes basic information about the program.  In the program information section, please write a clear and concise title for the program, and the period when the program will be held at the Tohoku Forum for Creativity.  In the proposer information section, please provide the contact details of the main organizer of the program including your title and affiliation.  Regarding the number of invited researchers, “Long-term stay” refer to the researchers who will stay at the TFC for about one month (or more) as key contributors. “Short-term stay” refers to the researchers who will stay at the TFC for about one week as a participant of the academic events that will be held during the program. “Overseas” means the invited researchers based at institutes outside of Japan, and “Domestic” means researchers from other institutes within Japan.  In the requested budget section, please provide your approximate budget plan. You can request a budget up to 15,000,000 JPY from the TFC. “Other” includes all types of expenses other than travel and accommodation, such as payment to invited researchers, or the fees required to publish a book, etc.  The box in the upper right of the document will be used for administration purpose. Therefore, you don’t need to fill in this box. |

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| **GENERAL INSTRUCTIONS**  Hereafter, please provide us with specific details about your Thematic Program proposal.  In each section, please write below the broken line in the text box provided, and ensure that your answer is completed within the space provided.  In section 3 and 5, please delete the examples and replace them with details relevant to your proposal. |

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| 1. **Program summary**   This summary is important for the evaluation and selection of the thematic program. Please write clearly and concisely so that researchers from a broad range of academic background can understand the significance of your proposal. |
| **The theme of the program:**  **The goals and significance of the program:**  **The interdisciplinary elements of the program:**  **Support / involvement of young researchers in the program:** |
| 1. **Graphic summarizing the program**   Please summarize the overall aim and vision for your program in a single image. You do not need to explain the image with long sentences, as you will provide specific details about the program in the “precise description of the program” section. Although a single page summary graphic is ideal, you can attach up to two additional pages if necessary. (If you are unable to insert your graphic here, please attach it as an additional file along with your application, but note that the size should not exceed three pages.) |
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| 1. **Information about the organizers and key contributors**   Please provide the name (title, affiliation) and research field (including the specific area of expertise) of all of the organizers and key contributors based on the example shown below.  You need to underline the names of “long-term stay researchers” who will stay at the Tohoku Forum for Creativity for about one month (or more) during the program.  Researchers working at any institutions around the world are welcome to submit a thematic program proposal to the TFC. However, at least one member of the organizing committee must be a member of Tohoku University.  “Key contributors” are defined as researchers who will play an important role in the program, although they are not themselves organizers (planners and proposers) of the program. “Long-term stay researchers” are an example of key contributors. |
| Example (please delete this example and replace it with the details relevant to your proposal)   1. Liam Baird (Assistant Professor, Tohoku University), Molecular Biology (cellular stress response pathways) 2. Yoshiya Shiotani (Assistant Professor, Tohoku University), Sociology (social stratification and inequality) 3. Yusuke Imoto (Assistant Professor, Tohoku University), Mathematics (numerical analysis) |
| 1. **Research achievements of the organizers and key contributors**   Please provide us with details of the main research achievements of the organizers and key contributors, according to the three categories shown below. Regarding publications, only refereed papers and books for academic professionals are required. |
| **Publications:**  **Awards:**  **Invited presentations given at international conferences:** |
| Research achievements of the organizers and key contributors (continued) |
| 1. **Information of the potential participants**   Please provide the name (title, affiliation), research field (specific expertise), and exceptional achievements (if any) of the potential participants. “Potential participants” refers to the researchers who you intend to invite to give a presentation or conduct research during the program. They are also “short-term stay researchers” who will stay at the Tohoku Forum for Creativity for about one week. “Potential participants” do not include the general audience of the program. |
| Example (please delete this example and replace it with the details relevant to your proposal)   1. Oliver Smithies (Professor, University of North Carolina), Genetics (animal models of complex human genetic diseases), Nobel Prize in Physiology or Medicine, 2007 2. Liam Baird (Assistant Professor, Tohoku University), Molecular Biology (cellular stress response pathways) 3. Yoshiya Shiotani (Assistant Professor, Tohoku University), Sociology (social stratification and inequality) 4. Yusuke Imoto (Assistant Professor, Tohoku University), Mathematics (numerical analysis) |
| 1. **Precise description of the program**   Please provide us with a detailed overview of the program. In addition to the academic background and importance of the program theme, the plan of activities and events that will take place during the program, such as conferences, workshops, tutorials, and public lectures, should also be provided here. |
|  |
| Precise description of the program (continued) |
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