Thematic Program 2021 Proposal
Cover Sheet

Program Information

Title		
Period	First choice:	
	Second choice:	
	Third choice:	

Information about the Proposer

Name	
Affiliation	
Address	
TEL	
Email	

Number of Invited Long-term Stay Researchers

Long-term stay (researchers who will stay for at least 3 weeks)	

Number of Invited Short-term Stay Researchers

	Overseas	Domestic	Sum
Short-term stay			

Requested Budget (JPY)

	Overseas	Domestic	Sum
Travel			
Accommodation			
Other			
Total			

INSTRUCTIONS (cover sheet)

The cover sheet includes basic information about the program.

In the program information section, please write a clear and concise title for the program, and the period when the program will be held at the Tohoku Forum for Creativity.

In the proposer information section, please provide the contact details of the main organizer of the program including your title and affiliation.

Period is the term will be running the program and is especially preferred to choose approximately three months, either in the Spring period (April to June), Summer period (July to September), Fall period (October to December), or Winter period (January to March). Please write up to three periods you are planning.

Regarding the number of invited researchers, "Long-term stay" refers to the researchers who will stay at the TFC for about three weeks (or more) as key contributors. "Short-term stay" refers to the researchers who will stay at the TFC for about one week as a participant of the academic events that will be held during the program. "Overseas" means the invited researchers based at institutes outside of Japan, and "Domestic" means researchers from other institutes within Japan.

In the requested budget section, please provide your approximate budget plan. You can request a budget up to 12,000,000 JPY from the TFC. "Other" includes all types of expenses other than travel and accommodation, such as payment to invited researchers, or the fees required to publish a book, etc.

The box in the upper right of the document will be used for administration purpose. Therefore, you don't need to fill in this box.

GENERAL INSTRUCTIONS

Hereafter, please provide us with specific details about your Thematic Program proposal.

In each section, please write below the broken line in the text box provided, and ensure that your answer is completed within the space provided.

In section 3 and 5, please delete the examples and replace them with details relevant to your proposal.

Please complete your application within 11 pages. If your application cannot be completed within 11 pages, you can submit up to 3 additional pages, giving a total of 14 pages.

1. Program summary

This summary is important for the evaluation and selection of the thematic program. Please write clearly and concisely so that researchers from a broad range of academic background can understand the significance of your proposal.

The theme of the program:

The goals and significance of the program:

The interdisciplinary elements of the program:

Support / involvement of young researchers in the program:

2. Graphic summarizing the program

Please summarize the overall aim and vision for your program in a single image. You do not need to explain the image with long sentences, as you will provide specific details about the program in the "precise description of the program" section. Although a single page summary graphic is ideal, you can attach up to two additional pages if necessary. (If you are unable to insert your graphic here, please attach it as an additional file along with your application, but note that the size should not exceed three pages.)

3. Information about the organizers and key contributors

Please provide the name (title, affiliation) and research field (including the specific area of expertise) of all of the organizers and key contributors based on the example shown below.

You need to underline the names of "long-term stay researchers" who will stay at the Tohoku Forum for Creativity for about three weeks (or more) during the program.

Researchers working at any institutions around the world are welcome to submit a thematic program proposal to the TFC. However, at least one member of the organizing committee must be a member of Tohoku University.

"Key contributors" are defined as researchers who will play an important role in the program, although they are not themselves organizers (planners and proposers) of the program. "Long-term stay researchers" are an example of key contributors.

Example (please delete this example and replace it with the details relevant to your proposal)

1) Noemi Fusaki (Associate Professor, Tohoku University), Molecular Biology (immunology, virology and stem cells)
2) Juthatip Wiwattanapantuwong (Assistant Professor, Tohoku University), Psychology (social norm and community resiliency)

4. Research achievements of the organizers and key contributors

Please provide us with details of the main research achievements of the organizers and key contributors, according to the three categories shown below. Regarding publications, only refereed papers and books for academic professionals are required.

Publications:

Awards:

Invited presentations given at international conferences:

Research achievements of the organizers and key contributors (continued)

5. Information of the potential participants

Please provide the name (title, affiliation), research field (specific expertise), and exceptional achievements (if any) of the potential participants. "Potential participants" refer to the researchers who you intend to invite to give a presentation or conduct research during the program. They are also "short-term stay researchers" who will stay at the Tohoku Forum for Creativity for about one week. "Potential participants" do not include the general audience of the program.

Example (please delete this example and replace it with the details relevant to your proposal)

1) Makoto Kobayashi (Honorary Professor Emeritus, High Energy Accelerator Research Organization), Physics (high energy physics), Nobel Prize in Physics, 2008
2) Noemi Fusaki (Associate Professor, Tohoku University), Molecular Biology (immunology, virology and stem cells)
3) Juthatip Wiwattanapantuwong (Assistant Professor, Tohoku University), Psychology (social norm and community resiliency)

6. Precise description of the program

Please provide us with a detailed overview of the program. In addition to the academic background and importance of the program theme, the plan of activities and events that will take place during the program, such as conferences, workshops, tutorials, and public lectures, should also be provided here.

Precise description of the program (continued)

Precise description of the program (continued)